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TOPS IN SERVICE . . .

Who We Are:

- Award Winning Support Service
- Time Tested and Government Focused
- Woman-Owned Small Business
- Service Disabled Veteran Owned Small Business
- Economically Disadvantaged Small Business



Founded in 1999, Wiltex's core competencies and expertise are in Medical Support Services, Professional Administrative Support as well as related IT Support Services, Program Management, Acquisition Support, Operational Readiness and Training. The Wiltex Corporation has successfully executed over 100 contracts in Medical Services, Program Management and Administrative Management Services while performing work within the Continental United States. We have expertly supported the missions of the Army, the Department of Labor, the Department of Veterans Affairs, the Department of Education, the Department of Health and Human Services, the Air Force, the National Institutes of Health (NIH), and SeaPort-e.

Our staff of dedicated professionals has extensive experience in government, the military, university administration, medicine and private industry, having worked in many of the largest Fortune 500 companies. Together, we fully understand our customers' mission critical systems and professional management support needs. Since its founding, the Wiltex Corporation continues to receive numerous industry awards for excellent support services.

Wiltex is SBA certified, a Woman Owned Small Business, a Service Disabled Veteran Owned Small Business and incorporated in the Commonwealth of Virginia. The company maintains an excellent credit rating which enhances its ability to manage and execute projects in a timely manner. Having helped our clients to manage large programs, Wiltex specializes in performance based contracting and is a preferred provider for most customers and prime contractors.

To highlight our proven and best value aspects approach to providing superb quality deliverables Consider the following:

1. For NIH we currently supply high quality professional services based on timely deliverables and implementing effective quality assurance control measures which include conducting interviews, developing strategic plans, formulating communications plans and recommending comprehensive training plans.

QUALITY

VALUE

INTEGRITY

2. Our Professional Program Management and Support Services capabilities range the full spectrum of management activities from deliberate Program Management Office (PMO) structure, through the organization and function of complex efforts, to relatively simple tasks. We also provide process development through execution services, metrics development and program tracking. Further, there are some levels of program management activity inherent in all of our contract services which include:

- Program Control (plans, scheduling, systems tracking)
- Contracting Management
- Performance Measurements (training, recruitment, background checks, etc.)
- Capacity Building Activities and a Means of Providing Assistance



3. Our Acquisition Support professionals offer the solutions you need to provide superior procurement services for agency programs. We have helped government contracting professionals to scope, score, and protest-proof even the most complex acquisitions - from ironclad, easy-to-understand Statements of Work (SOW) to streamlined down-selecting and bid evaluation processes.

The Wiltex Corporation administrators always comply with the FAR, personal criteria and the Manpower Contracting Report as specified.

The POC is Dr. Lois S. Williams: lwilliams@wiltexinc.com 757-304-7059.

Technical support is provided by Keith Hopkins: keith@wiltexinc.com 757-355-9541.

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